

Graduate Studies Policy Changes, Spring 2022

The Graduate Studies Committee reviewed and approved the following proposals for policy changes in Spring of 2023, including one proposal for changes in general policies (specifically, graduate admissions for Accelerate Central programs), and seven proposals for changes in individual programs (across three departments). Proposals are included below:

I. Proposals for Changes in General Policies in the School of Graduate Studies

Graduate Admissions “Accelerate Central” Policy Change Request:

Purpose: Change admission process for Accelerated Programs

Summary: Currently, students wishing to gain admission to an Accelerated Program must complete a Graduate Application. We are proposing an administrative change that will streamline the process for both students and advisors. **We are NOT proposing any changes to admission standards or program requirements.**

Proposed Admission Process:

1. Students wishing to enroll in an accelerated program AND have met the admission requirements of the program will, with the assistance of their advisor, dept. chair, and/or dean’s office, complete an “Undergraduate Change of Major, Minor, Degree or Advisor” form. Process just like a regular change of major.
2. When the student submits graduation application and is cleared to graduate, the registrar’s office will send the student’s information to Graduate Admission to process formal admission to appropriate graduate program. This process will be coordinated between Graduate Admissions and Registrar’s Office. No formal application is needed. Graduate Admissions will confirm that the student continues to meet program requirements and generate an admissions decision without further faculty review in most cases.
3. Include the following language in Catalog for each Accelerated program:
 - Students who are accepted into *Accelerate Central* will officially matriculate into the School of Graduate Studies the semester immediately following conferral of their Bachelor’s degree, even if they have already taken graduate-level courses while completing their Bachelor’s.
 - Students wishing to defer their graduate studies must notify graduate admissions of this decision prior to the start of the term following the conferral of their Bachelor’s degree.
 - Students must maintain a cumulative undergraduate GPA of at least 3.0 to remain in *Accelerate Central*.
 - Upon matriculating into the School of Graduate Studies, students must meet or exceed all Graduate academic standards

Passed unanimously by the Graduate Studies Committee April 2023

II. Proposals for Changes in Individual Graduate Programs

A. Change to admissions policy, Department of Counselor Education and Family Therapy

On January 31, 2023, the Department of Counselor Education and Family Therapy voted as a department in favor of eliminating the admissions criteria of requiring candidates to submit their Praxis or SAT scores. The Department made this request for the following reasons:

1. The CT State Department of Education no longer requires the Praxis exam to credential school counselors
2. We focus more on the candidate's GPA than their standardized test scores
3. None of the other programs in CEFT require standardized test scores

Passed unanimously by the Graduate Studies Committee February 2023

B. Changes to Admissions Policy, Department of Manufacturing and Construction Management – Accelerate Central opportunity for qualified undergraduates to obtain their MS in five years.

The Department of Manufacturing and Construction Management (MCM) wishes to provide this opportunity to the 'Manufacturing Management' (MM) undergraduate majors to complete their BS and MS degrees in five years. We anticipate that this option will increase enrollments in our graduate program.

The MCM Department approved this proposal on Dec 08, 2022, that 'Manufacturing Management' (MM) majors can begin accelerated BS-MS program with Technology Management (TM) MS program.

We are following the University's current outline in its Accelerate Central framework. We anticipate that this option will increase retention in the MM undergraduate program and enrollments in our TM graduate program.

We anticipate that this option will increase enrollments in the Official Certificate Programs such as (i) Lean Manufacturing and Six Sigma, and (ii) Environmental and Occupational Safety, both comprise two 400 courses with graduate credits and two 500-level classes.

- OCP Lean Manufacturing and Six Sigma courses: TM 464, 490, 510, 561.
- OCP Environmental and Occupational Safety courses: TM 414, 456, 511, 512.
Students will count all four courses towards Technology Management MS degree program.

The catalog description of this new program follows:

Five Year Accelerated BS-MS Program in Technology Management (TM)

Eligible students can apply for admission to the Five Year Accelerated BS-MS Program in Technology Management (TM) during their junior year of study. Full time students may be able to complete a BS in Manufacturing Management and MS in Technology Management in 5 years. For accepted students, up to 8 credits of graduate courses will replace up to 8 credits in the BS in Manufacturing Management (MM) Program. In addition, up to 8 credits of graduate courses may be taken before matriculation as a grad student; these 8 credits will be excluded from the student's BS program and transferred

into the student's MS program. Students typically apply during their junior year of study and must meet the requirements specified below:

- have at least a 3.30 cumulative grade point average, either overall or in the most recent 60 credits.
- have completed 60 earned credit hours by the end of the Fall semester of their junior year. At least 12 credits must have been earned at CCSU.
- Have completed TM 390 and two other upper-level (TM 426 and TM 436) courses at CCSU with grades of C or higher.

Students who are accepted into Accelerated BS-MS Program in Technology Management (TM) will officially matriculate into the School of Graduate Studies the semester immediately following conferral of their bachelor's degree, even if they have already taken graduate-level courses while completing their Bachelor's degree. Students wishing to defer their graduate studies must notify Graduate Admissions of this decision prior to the start of the term following the conferral of their bachelor's degree

How to Apply

Applicants should follow the procedures of the Graduate Recruitment and Admissions Office described at <https://www.ccsu.edu/grad/admission>. Applicants must also submit a narrative statement (about 500 words) describing their academic and career goals, and their reasons for entering this graduate program. Instructions for uploading the narrative statement will be found within the online graduate application.

We are prepared for the new program to begin in the Fall 2023 semester.

The effects on the programs and faculty load will be unaffected. There will be no staffing changes, anticipated computer needs, or additional teaching facilities.

Passed unanimously by the Graduate Studies Committee February 2023

C. Changes to Admissions Policy, Department of Supply Chain & Logistic Management – Accelerate Central opportunity for qualified undergraduates to obtain their MS in five years.

The Department of Manufacturing and Construction Management (MCM) wishes to provide this opportunity to the 'Manufacturing Management' (MM) undergraduate majors to complete their BS and MS degrees in five years. We anticipate that this option will increase enrollments in our graduate program.

The MCM Department approved this proposal on Dec 08, 2022, that 'Manufacturing Management' (MM) majors can begin accelerated BS-MS program with Supply Chain and Logistics Management (SCLM) MS program. We are following the University's current outline in its Accelerate Central framework. We anticipate that this option will increase retention in the MM undergraduate program and enrollments in our SCLM graduate program.

We anticipate that this option will increase enrollments in the Official Certificate Program in Lean Manufacturing and Six Sigma, which comprises two 400-level courses with graduate

credits and two 500-level classes: TM 464, 490, 510, 561. Students will count all four courses towards Supply Chain and Logistics Management MS degree program. OCP, Lean Manufacturing & Six Sigma Quality.

The catalog description of this new program follows:

Five Year Accelerated BS-MS Program in Supply Chain and Logistics Management (SCLM)

Eligible students can apply for admission to the Five Year Accelerated BS-MS Program in Supply Chain and Logistics Management (SCLM) during their junior year of study. Full time students may be able to complete a BS in Manufacturing Management and MS in SCLM in 5 years. For accepted students, up to 8 credits of graduate courses will replace up to 8 credits in the BS in Biomolecular Sciences Program. In addition, up to 8 credits of graduate courses may be taken before matriculation as a grad student; these 8 credits will be excluded from the student's BS program and transferred into the student's MS program. Students typically apply during their junior year of study and must meet the requirements specified below:

- have at least a 3.30 cumulative grade point average, either overall or in the most recent 60 credits.
- have completed 60 earned credit hours by the end of the Fall semester of their junior year. At least 12 credits must have been earned at CCSU.
- Have completed TM 366 and two other upper-level (TM 463 and TM 464) courses at CCSU with grades of C or higher.

Students who are accepted into Accelerated BS-MS Program in Supply Chain and Logistics Management (SCLM) will officially matriculate into the School of Graduate Studies the semester immediately following conferral of their bachelor's degree, even if they have already taken graduate-level courses while completing their bachelor's degree. Students wishing to defer their graduate studies must notify Graduate Admissions of this decision prior to the start of the term following the conferral of their bachelor's degree

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We are prepared for the new program to begin in the Fall 2023 semester. The effects on the programs and faculty load will be unaffected. There will be no staffing changes, anticipated computer needs, or additional teaching facilities.

Passed unanimously by the Graduate Studies Committee February 2023

D. Changes to Admissions Policy, Department of Criminology and Criminal Justice – Three new certificate programs and a new Master’s Program.

The Criminology and Criminal Justice Department has designed and proposed three new certificate programs and a M.A. in Criminal Justice Administration. The admissions requirements outlined below are the same for each of the three certificate programs, followed by the admissions requirements for the M.A. in Criminal Justice Administration:

1. Graduate Policy for Admissions: Criminal Justice Leadership Certificate Program

Program Description

This certificate is designed for criminal justice professionals currently working in the field. The program covers relevant theory and practice relating to criminal justice leadership, including the interpretation and evaluation of research, management of criminal justice employees, development of criminal justice organizations, and implementation of program policy. Graduates will learn the fundamental principles and methods needed to effectively lead in criminal justice and related organizations. Courses from the Certificate Program can be applied towards the M.A. in Criminal Justice Administration. The Criminal Justice Leadership Certificate requires students to complete 12 credit hours.

Program Requirements

Students must successfully complete CJ 571 and 3 courses (12 credits) within the Criminal Justice Leadership Certificate Program with a 3.0 or better. Students can take CJ 571 and any 3 courses in any sequence to complete the program requirement.

Admissions Requirements

Applicants to the Criminal Justice Leadership Certificate Program must have a BA/BS from an accredited institution of higher education, at least 3 years of work experience in Criminal Justice or a related field, and an overall GPA of 2.7 or better. Applicants who do not meet the minimum GPA requirements may be considered, at the discretion of the Department, for admission with additional documentation speaking to their experience in the field and potential for success in the program.

Passed unanimously by the Graduate Studies Committee April 2023

2. Graduate Policy for Admissions: Victim’s Advocacy Certificate Program

Program Description

This certificate is designed for criminal justice professionals currently working in the field, specifically those who work with victims and in victims’ advocacy organizations. The program covers relevant theory and practice relating to victims and their experiences in the Criminal Justice System. Relevant topics covered in the certificate programming include domestic violence, mental health, victimization, women’s issues, and hate crimes. Courses from the Certificate Program can be applied towards the M.A. in Criminal Justice Administration. The Victim’s Advocacy Certificate requires students to complete 12 credit hours.

Program Requirements

Students must complete 4 courses (12 credits) within the Victim's Advocacy Certificate Program with a 3.0 or better. Any 4 courses can be taken in any sequence to complete the program requirement.

Admissions Requirements

Applicants to the Victim's Advocacy Certificate Program must have a BA/BS from an accredited institution of higher education, at least 3 years of work experience in Criminal Justice or a related field, and an overall GPA of 2.7 or better. Applicants who do not meet the minimum GPA requirements may be considered, at the discretion of the Department, for admission with additional documentation speaking to their experience in the field and potential for success in the program.

Passed unanimously by the Graduate Studies Committee April 2023

3. Graduate Policy for Admissions: Forensic Counseling Certificate Program

Program Description

This certificate is designed for criminal justice professionals currently working in the field. The program covers relevant theory and practice relating to forensic counseling, including instruction on offender counseling, risk assessment, offender profiling, and delinquency intervention. Courses from the Certificate Program can be applied towards the M.A. in Criminal Justice Administration. The Forensic Counseling Certificate requires students to complete 12 credit hours.

Program Requirements

Students must complete 4 courses (12 credits) within the Forensic Counseling Certificate Program with a 3.0 or better. Any 4 courses can be taken in any sequence to complete the program requirement.

Admissions Requirements

Applicants to Forensic Counseling Certificate Program must have a BA/BS from an accredited institution of higher education, at least 3 years of work experience in Criminal Justice or a related field, and an overall GPA of 2.7 or better. Applicants who do not meet the minimum GPA requirements may be considered, at the discretion of the Department, for admission with additional documentation speaking to their experience in the field and potential for success in the program.

Passed unanimously by the Graduate Studies Committee April 2023

4. Graduate Policy for Admissions: Master of Arts in Criminal Justice Administration

Program Rationale: The Master of Arts degree is designed to provide professionals working in the field with the knowledge and skills required for leadership positions and advancement in criminal justice and related fields. The program aims to enhance the decision-making and administration skills of students through in-depth focus on evidence-based practices, program development and evaluation, and effective management of employees and organizations at the local, state, and federal level.

Demand Rationale: The Master of Arts degree fulfills the need for adult learners in the field pursuing higher education. The online format provides flexibility for full time professionals from a wide range of geographic locations to complete their graduate degree in a timely manner. The program allows students to obtain their M.A., as well as multiple certificates in topic specific areas, that will advance their careers. This degree provides a pathway for students, in our already established Advanced Detective Certificate, to complete an advanced degree at CCSU as opposed to our competitors that offer fully online programs.

Application Requirements:

Applicants must hold a bachelor's degree from a regionally accredited institution of higher learning. In addition to the standard University graduate admission requirements, the department requires:

- ✓ Students must have a minimum of 3 years of full-time work experience in Criminal Justice or a related field, or currently serve in a verifiable leadership role/position within a criminal justice agency with no less than 2 years of CJ experience.
- ✓ A minimum grade point average (GPA) of 3.00 on a 4.00 scale. Applicants may also be considered for conditional admission if they have a 2.70 to 2.99 GPA and/or commensurate work experience.
- ✓ Resume

Passed unanimously by the Graduate Studies Committee April 2023